



**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
*Learning and Living in Faith*

## **POLICY – 219**

### **Public Delegations**

Area: Governance  
Source: Superintendent of Education – Policy Development

Approved: June 25, 2012  
Revised: November 9, 2020; November 7, 2022

#### **1. Introduction**

The Durham Catholic District School Board strives to be accountable and transparent in its decision-making and values input from the community. Delegation on matters of public interest related to Catholic education is encouraged and welcomed. The Board provides a public delegation process by which students, parents/guardians and community members can present views and concerns to the Board of Trustees. Members of the community may provide input into issues where they have a particular interest, subject to approved guidelines.

#### **2. Definitions**

Nil

#### **3. Purpose**

The purpose of this policy is to outline the guidelines for individuals or groups making delegations to the Board of Trustees during Board meetings or to Committees of the Board during their meetings.

#### **4. Application / Scope**

This policy shall apply to all individuals or groups making delegations to the Board of Trustees during Board meetings or to Committees of the Board during their meetings.

#### **5. Principles**

5.1 The Board believes that:

- 5.1.1 supporting the communities' interests in setting high standards of student achievement, well-being and equity within relevant statutes and regulations is an important role of the Durham Catholic District School Board.
- 5.1.2 delegations are an opportunity to hear the concerns of the Durham Catholic District School Board community and individuals.
- 5.1.3 public input is an essential element of a well-functioning governance body and a critical component of informed decision-making.
- 5.1.5 the ability of the public to communicate with the Board on matters that impact the community is critical for transparency and good governance.

## **6. Requirements**

- 6.1 The Director of Education, or designate, shall issue administrative procedures to support this policy and amend them thereafter as the need may arise.
- 6.2 Any individual/organization/group seeking information on how to make a public delegation and/or presentation to the Board and/or a Committee of the Board shall refer to Administrative Procedure AP219-1 Public Delegations on the Board's website or contact [delegations@dcdsb.ca](mailto:delegations@dcdsb.ca).
- 6.3 Employees of the Board or representatives of employee groups may not delegate to the Board to express their views relative to employment or professional interest.
- 6.4 Items within the jurisdiction of the Expulsion Hearing Committee and the Suspension Appeal Committee may not be the subject of a further presentation to the Board.

## **7. Sources**

- 7.1 [Good Governance: Guide for Trustees, School Boards, Directors of Education and Communities, 2018](#)

## **8. Related Policies and Administrative Procedures**

- 8.1 [Public Delegations Administrative Procedure \(AP219-1\)](#)