



## Durham Catholic District School Board

**MINUTES** of the **OPEN SESSION** of the **DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING** of the Durham Catholic District School Board which was held at Catholic Education Centre, North & South Boardroom, 650 Rossland Road West, Oshawa, on **Thursday, March 9, 2017**

### **Committee Members**

Trevor Aitcheson  
Karolina Baker  
Judy Bear  
Kim Beatty  
Melissa Bevan  
Tom Brennan  
Camilla Brown  
Theresa Corless  
Erin Groat  
Hannah Kent  
Rose LoPresti  
Babajide Ogundare  
Caroline Ogundare  
Melanie O'Neill  
Kamille Rambally  
Amanda Roffey  
Rodney Romain  
Josephine-Dora Spitale  
Chris Szent-Ivany

### **Regrets**

Linda Dodson-Trchala  
Sophie Kehdi  
Andrea Sullivan

### **Staff Present**

John Mullins  
Cynthia Mackey

## **CALL TO ORDER**

### **Item a.1**                      **OPENING PRAYER**

Vice Chair R. Lo Presti opened with the Acknowledgement of Traditional Territory and C. Szent-Ivany offered the opening prayer.

### **Item a.2**                      **WELCOME AND COURTESIES**

Vice Chair Lo Presti called the meeting to order at 7:06 p.m. and welcomed all committee members to the March 9, 2017 meeting.

## **APPROVAL OF AGENDA**

### **Item b.1**                    **APPROVAL OF AGENDA**

#### **Motion No. DCPIC2017-03-09-01**                    **Approval of Agenda**

Moved by E. Groat, seconded by Rodney Romain

“THAT the Durham Catholic Parent Involvement Committee approve the March 9, 2017 Durham Catholic Parent Involvement Committee Meeting Agenda.”

Carried

## **ANNOUNCEMENTS**

**Item c.1**                    The next Durham Catholic Parent Involvement Committee meeting will be held Thursday, April 6, 2017.

## **ACTIONS TO BE TAKEN**

### **Item d.1**                    **APPROVAL AND SIGNING OF THE MINUTES OF THE OPEN SESSION OF THE DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING OF February 2, 2017**

#### **Motion No. DCPIC2017-03-09-02**                    **Approval of Minutes**

Moved by E. Groat, seconded by M. Bevan

“THAT the Durham Catholic Parent Involvement Committee approve the Minutes of the February 2, 2017 Durham Catholic Parent Involvement Committee Meeting.”

Carried

### **Item d.2**                    **Nomination of Parent Members**

Vice-Chair Lo Presti acknowledged the nominations of two parent members:

1. Caroline Ogundare
2. Hannah Kent

Each nominee was invited to speak about themselves and their reasons for wishing to serve on the committee. As there were no further nominations received, both were acclaimed and welcomed to the Durham Catholic Parent Involvement Committee.

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## **REPORTS/INFORMATION/DISCUSSION ITEMS**

### **Item f.1**      **April 20 Event – Paul Davis**

K. Baker provided information about the April 20 event at Notre Dame C.S.S. and asked members to promote the event. A reminder that the event is also open to students 13+. 40 people have registered. Post cards advertising the event have been printed and will be distributed to schools immediately following the March break. The event will be added to school websites after the March Break.

### **Item f.2.1**      **CHAIR REPORT**

In the absence of Chair Dodson-Trchala, Vice-Chair R. Lo Presti offered information about the April 22 Parent Involvement Committee Symposium taking place in Barrie. Two members of the DCPIC can attend; Chair Dodson-Trchala is attending and the second spot is open. Members interested in attending are asked to email Chair Dodson-Trchala.

### **Item f.2.2**      **TRUSTEE REPORT**

Trustee Corless offered the following update from the Board of Trustees:

- Bell Time Study - The community consultation process conducted by The Durham District School Board (DDSB) and the Durham Catholic District School Board (DCDSB) went well. The conclusions of the study will be presented at the next DCDSB meeting of the Board of Trustees on March 27, 2017.
- Calendar Survey – each Spring, the calendar for the upcoming school year is developed with the assistance of public input and in collaboration with a Board committee of stakeholders. Trustee Corless and Chair Dodson-Trchala were part of the committee. There has been a minor change to the calendar with the addition of an extra PA day to coincide with the Family Day in 2018.
- Whitby Catholic Secondary Schools Study – the Trustees approved recommendations to review Whitby school boundaries and implement a regional arts and technology program at All Saints C.S.S. A letter detailing boundary review meeting dates and times as well as opportunities for input and feedback were sent home to affected communities. Details are available on the Board website.
- Budget Consultation - As part of the budget process for the upcoming year, the Finance Committee of the Board is seeking input from the community through its budget consultation process. Input may be shared through a variety of means (in person, via email/telephone or by completing a budget input form). Please refer to the hand-out which was emailed to the committee for all of the details and see the banner on the board website to link to the form.
- Board Award of Merit - The Board is currently accepting nominations to the Board Award of Merit. Selection is based on the following statements of belief:

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### **Item f.2.2 TRUSTEE REPORT - continued**

#### **The Board believes that:**

- Those who may bring honor to the school community and/or the Board through the outstanding performance of their duties deserve acknowledgement.
- Extraordinary contribution for the cause of Catholic education that is consistent with the Board's Mission Statement should be recognized.
- Special recognition should be given to those who demonstrate exemplary service in promoting and affirming Catholic education.
- A person eligible for nomination may be a Priest, employee, parent, ratepayer, student or Trustee who is currently, or was formerly, within the Board's jurisdiction.

Nominations are due April 7th in writing (via regular mail or email) via [ryan.putnam@dcdsb.ca](mailto:ryan.putnam@dcdsb.ca). See the nomination form which was distributed via email to the committee.

### **Item f.2.3 RESOURCE REPORT**

Superintendent John Mullins provided the following information on behalf of Superintendent Leclair:

We congratulate our Special Education Advisory Committee for hosting their Regional Pro-Grant Event on Connected Parenting. The speaker, Jennifer Kolari, was well received. We are now looking forward to our evening with Social Media expert Paul Davis at Notre Dame CSS on April 20<sup>th</sup>.

A banner has been placed on the Board website to encourage parents to nominate their schools for the Reverend John Markle Home School Communication Award. You may nominate your child's school by submitted a short paragraph describing how your school demonstrates excellence in advancing communication to the following email: [communications@dcdsb.ca](mailto:communications@dcdsb.ca). Click on the banner to see further details and award criteria.

The deadline for submissions is March 23<sup>rd</sup>, 2017.

We wish our committee members a wonderful March Break upcoming. School will resume Monday, March 20<sup>th</sup>.

### **Item f.2.4 PRO GRANT SUB-COMMITTEE REPORT**

Karolina Baker reported that the February 11 Symposium (Mind, Body and Spirit) was very well organized and everything ran smoothly. The attendance was lower than expected but feedback was very positive and the resources appreciated by those parents who participated.

The next event is Paul Davis on April 20. It will not be webcast as the speaker has requested that it not be recorded. Along with his April 20 presentation, Paul Davis will

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**Item f.2.4    PRO GRANT SUB-COMMITTEE REPORT - continued**

also speak to two secondary schools and parents in the evening. Superintendent Leclair has shared this opportunity with principals. Flyers for the April 20 event will go out the week of March 27. Emails have gone out to Catholic School Council Chairs and local church parishes have also be notified, but DCPIC members are asked to continue to promote the event to ensure a good turnout.

**Item f.2.5    COMMUNICATIONS SUB-COMMITTEE REPORT**

Expanding opportunities for social media was discussed. Also, suggestions for flyers and design items were presented: Lucidpress Design Tool for publishing – cost is \$200.00 a year for one year which includes the use of 15,000 graphics. Cost for design of the Mindfulness flyer totaled \$310.00 and \$160.00 for the Symposium flyer. Costs for graphics were \$36.00 for Mindfulness and and \$12.00 for the Symposium.

An inventory of items in the Resource Centre at Giffard resulted in the discovery of several bags, notebooks, pens and books. Most of it is outdated and has the incorrect facebook address on it. It was suggested that the Committee consider ways to use this up before more items are ordered. Please survey your schools as several kindergarten and French immersion info sessions are starting, and if there is a use for any of these items, please contact Karolina Baker. New “swag” ideas can be discussed at the Strategic Planning meeting or 2017/2018.

**Item f.2.6    SCHOOL COUNCIL OUTREACH SUB-COMMITTEE REPORT**

M. Bevan reported that work continues on the DCPIC Resource Binder which will be shared soon with Amanda Roffey.

**Item f.2.7    FAITH FORMATION SUBCOMMITTEE REPORT**

M. O’Neill reported that the Lunch and Learn Session will take place at the Pope Francis Centre on Thursday May 25. Dr. Josephine Lombardi has been booked to speak about the influence of human behaviours with God as the greatest influence. A discussion took place about the logistics of the event including food and the promotion of the event to the parent community and DCDSB staff.

M. O’Neill has reached out to local church parishes and encouraged the committee to make good use of these connections to promote the DCPIC and events. A four day retreat at St. Francis de Sales will take place April 3 - 6 and would be a good opportunity to partner up by providing coffee/tea/cookies at a DCPIC booth.

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**Item f.2.7 FAITH FORMATION SUBCOMMITTEE REPORT- continued**

DCPIC members are encouraged to connect with their parishes to provide DCPIC information and event alerts through bulletins, etc.  
The budget for the Faith Subcommittee initiatives would be approximately \$2500.00 in total.

**Item f.2.8 POLICY SUBCOMMITTEE REPORT**

Deferred for this month

**Item f.2.9 BUDGET SUBCOMMITTEE REPORT**

R. Lo Presti addressed the budget suggested for the Faith Subcommittee initiatives and asked for a motion to approve this budget:

**Motion No. DCPIC2017-03-09-03 Approval of Faith Subcommittee Budget**

Moved by K. Beatty, seconded by K. Baker

“THAT the Durham Catholic Parent Involvement Committee approve a budget of 2500.00 for the Faith Subcommittee events.”

Carried

**ADJOURNMENT**

The DCPIC meeting adjourned at 8:13 p.m. C. Szent-Ivany offered the closing prayer.

**Motion No. DCPIC2017-03-09-04 Adjournment**

Moved by M. O’Neill, seconded by R. Romain

“THAT the Durham Catholic Parent Involvement Committee meeting of Thursday, March 9, 2017, adjourn.”

Carried

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Rose Lo Presti  
Vice-Chair, Durham Catholic Parent  
Involvement Committee

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John Mullins  
Superintendent of Education

Recording Secretary: Cynthia Mackey