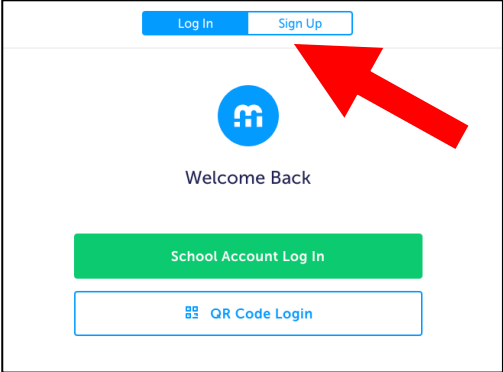


# myBlueprint Account Creation and Login Instructions:

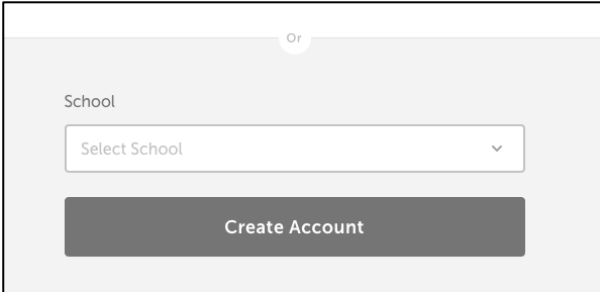
## Parent Account Creation Process:

- 1) Visit your school’s website and click on the myBlueprint banner to access account creation and login instructions.
- 2) Click **Sign Up**

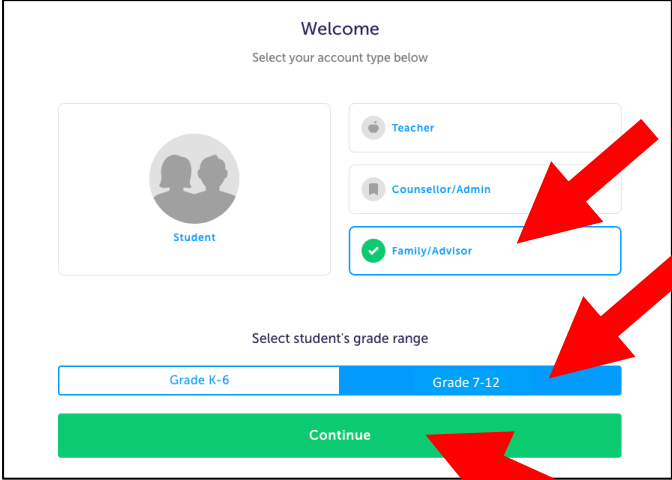
\*\*\* After you create an account, you can login by repeating step #1 above and clicking “Log In”



- 3) Use the drop-down menu to select your child’s high school or Grade 7&8 (if they are not in high school yet).
- 4) Click **Create Account**



- 1) Select **Family/Advisor** as your role; Choose **Grade 7-12** or Grade 7-8 (if they are not in high school yet) and click **Continue**



- 2) Fill out the **Personal Info form** and click **Continue**
- 3) Fill out the **Account Info form** and click **Continue**

- 4) If you wish to link to your child, enter her/his @dclive.ca email address and click **Continue**. Your child's homeroom teacher or teacher librarian will have her/his email address and password.

\*\*Please note: your child must have logged into myBlueprint first to set up their account. **Then, your child can approve your link request.**

Link to a Student

Enter a student's email address to send a link request for permission to view their account.

Student Email

StudentLogin@dclive.ca

Add Student

Continue

- 5) Once logged in, you can link to another child's account by clicking the blue **Add Student** button located in the Student Feed.