



**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
*Learning and Living in Faith*

## **POLICY – 520**

### **eLearning**

Area: Teaching and Learning  
Source: Superintendent of Education – Academic Services

Approved: December 8, 2014  
Revised:

#### **1. Introduction**

The Durham Catholic District School Board (DCDSB) delivers Catholic Curriculum that respects the denominational rights of Roman Catholic schools as set out in Section 93 of the Constitution Act, 1867 and the Education Act.

Within this context and its mission and vision, the Board recognizes that eLearning plays an important part in preparing students for success in life and work by developing digital literacy and transferrable skills.

#### **2. Definitions**

**eLearning** (*Ontario Schools: Kindergarten to Grade 12, Policy and Program Requirements*) – refers to the use of the tools of the Provincial VLE (Virtual Learning Environment)/LMS (Learning Management System) when there is scheduled distance between the eLearning teacher and students and/or students and each other. Distance may be related to location (i.e. students from different locations enrol in one eLearning course) or time (i.e. students from one location enrol in one course but access it during different periods of the day).

#### **3. Purpose**

The purpose of this policy is to outline the roles and responsibilities of eLearning students, eLearning teachers, host school principals (school offering eLearning course) and home school principals (school student is registered to attend).

## **4. Application / Scope**

This policy and its attendant administrative procedure apply to eLearning students, eLearning teachers and principals.

## **5. Principles**

5.1 The Board believes that:

5.1.1 eLearning allows students to develop digital literacy and transferrable learning skills;

5.1.2 the online behaviour of users should be in accordance with the Gospel values, the Board's mission statement and Codes of Conduct within our school communities;

5.1.3 every student should have equitable access to online learning that prepares them to succeed in a digital and ever-changing world.

## **6. Requirements**

6.1 The Director of Education, or designate, shall issue administrative procedures to support this policy and amend them thereafter as the need may arise.

6.2 The provision of online learning opportunities will comply with all legislation and Ministry of Education requirements.

6.3 A Privacy Impact Assessment (PIA) will be performed on all platforms to ensure the protection of collected data.

6.4 The Board expects that eLearning teachers, and eLearning students adhere to all policies and procedures of the Board, including, but not limited to, the Board's Acceptable Use of Information and Communications Technology Policy and Administrative Procedure, the Code of Conduct Policy and Administrative Procedure, and Student Discipline Policy and Administrative Procedure.

## **7. Sources**

7.1 Policy/Program Memorandum 167 – Online learning graduation requirement

## **8. Related Policies and Administrative Procedures**

8.1 Acceptable Use of Information and Communications Technology Policy (PO431)

8.2 Acceptable Use of Information and Communications Technology Administrative Procedure (AP431-1)

8.3 Code of Conduct Policy (PO610)

8.4 Code of Conduct Administrative Procedure (AP610-1)

8.5 eLearning Administrative Procedure (AP520-1)

- 8.6 Student Discipline Policy (PO611)
- 8.7 Student Discipline Administrative Procedure (AP611-1)
- 8.8 Equity and Inclusive Education Policy (PO216)
- 8.9 Equity and Inclusive Education Administrative Procedure (AP216-1)
- 8.10 Freedom of Information and Protection of Privacy Policy (PO201)
- 8.11 Privacy Breach Protocol Administrative Procedure (AP201-2)
- 8.12 Data and Access Management Policy (PO427)
- 8.13 Data and Access Management Administrative Procedure (AP427-1)